Jennifer R. called the meeting to order at 5:37 pm and asked the committee to review the minutes after the presentations.

**Arts & Events (A&E)**

Jennifer Mannix presented for A&E. She went over the mission statement, which is over 50 years old and remains the same. A&E provides the following to students: visual and performing arts, community and cultural events, campus cinema, student event production resource, and local discounts. A&E and Student Life work together. Jennifer M. encouraged students to check out the local discounts and mentioned they are interested in offering more Bay Area discounts.

A&E Accomplishments: free or low cost events, key collaborator, new student events (student black history celebration, RCO diversity night), and positive customer service scores. A&E is most proud of their customer satisfaction survey results, especially the feedback for question: “...helps me achieve my goals and purposes at UCSF”. Students are able to participate in the chalk art contest at Mission Bay, lunch time art talks, pop up art sales, and the recycled art show. The recycled art show has occurred at Parnassus the last 4 years and is now moving to Mission Bay. Out of 45 participants, about 20 were students. A&E also offers a variety of art talks which students are allowed to bring friends and family to.

Community and cultural events: SF AIDS Walk, Day at the zoo (for $12 students get admittance to zoo, and private area provided), Halloween contest, card making for valentines and mother’s day, new student orientation – all students have been to this, and A&E works with Student Life to try and make it fun. A&E is currently planning an all schools event with a “Casino night” theme. A&E organizes 81 events per year, serving over 25k people.

A&E addressed the Committee’s question “How or will you collect data regarding student usage?” by informing the Committee they are working with their IT group to gain more accurate data. Program locations and student usage: Parnassus 58%, Mission Bay 22%, San Francisco Venues 14%, other UCSF sites 6%.
A&E is asking for the same amount of funding as last year with a minimal increase for benefits. A&E has their own funding initiatives which are brought to the campus to keep the campus growing. In order for A&E to grow into MB, they are planning to go to the campus with a funding request.

Question from the Committee: what would be a consequence of decreased funding? A&E would have to look at what takes the most amount of resources – most likely RCO support, Halloween or an outdoor movie. What would A&E do with additional funds? Any time there is additional funding, the biggest success have occurred when students came up with an idea that permeated across the student body. Currently trying to think of what that event is.

Polina asked what A&E’s role was with helping students for the ??? event. A&E brought an emcee on board, helped in promotion, did production in terms of sound and lighting, and did not attend planning meetings. Henock added A&E helps bring the groups together, and appreciates A&E for those events as well as the Black History month event because it was his event.

Maxine asked what percentage of $68k A&E is asking for is of the total budget. Jennifer M said it is about 15%.

Nima asked how the customer service survey was conducted. Jennifer M. responded by saying it was sent out through FAS, and CLS is a part of FAS. The survey asked which organizations you had contact with, and survey respondents were then directed to answer around 10 questions related to A&E.

Jennifer R. advised the committee to send any additional questions to her and she will forward them to Jennifer M.

**Family Services**

Suzie Kirrane presented for Family Services. She started with the mission of Family Services and mentioned they are not sure how many students are parents. According to a 2013 survey, results indicated there were 49 parents out of 81 respondents. 297 people completed a survey in 2012 and 58 said they would like to have a family one day.

Demand has grown at UC for back-up child care. 31 of 45 UCSF parents said they would use the back-up care service. Sitter City, now known as Care Advantage, was expanded by UCOP to include post-docs in 2013.

For 2014-15, SSF provided continued ongoing, permanent funding for access to the child care referral program, and a 2 year pilot program of Care Advantage. Prior to this years’ pilot, the SSF funded a limited scholarship program to UCSF students which served a limited amount of student parents.

SSF provides student access to the child care resource and referral program. The program provides referrals to affordable options, time savings and convenience, as well as information and support. The system provides a database of available care around campus, or in a specific zip code. A coordinator is available to help with this.
In 2014-15, $2,969 of permanent funds is needed for Child Care Resource and Referral program access. A 5-10% reduction in funding would reduce student outreach and events.

Other values Family Services provides to students:

- Priority access at UCSF child care centers
- Myfamily.ucsf.edu
- Family Services monthly e-newsletter – helps remind families what is available to them at UCSF
- Family events in collaboration with A&E and Living Well – available via livestream and after the fact online

UCSF has two back-up care programs:

1: Care Advantage/Sitter City
   - Enables users to self-select a care giver at a lower cost, and is available for faculty, staff and post docs, (students – pilot)
2: Bright Horizons back-up care (available to 130 faculty and residents)
   - Full service daycare, higher cost, available for faculty, residents and fellows

Suzie then went over Care Advantage which helps student families find back-up care and sitters. UCSF student sitters create posts and respond to jobs, and additional help at home is offered such as pet care and tutors. In the years ahead, Care Advantage can help student families evaluate adult dependent care needs and identify care solutions.

Care Advantage launched in August 2014 with ongoing promotion since September 2014. Care Advantage is a good source for students if they are new to the area (provides background check on care givers). Directly responds to student concern regarding affordability. The service is available 24/7, addresses a variety of needs, and is vetted through UCOP.

Did Family Services consider other providers? Yes.

The $7,500 program investment funds:

- Complimentary to referral services
- Eliminate $140 per person sign-up cost
- Most affordable and reliable backup care option
- Service to a greater number of students with a range of dependent ages

Kevin asked how much it would cost now if current students paid $140 each. Suzie said since they are in the beginning, the 24 users do not make up the $6k, but if that number comes up, then it would benefit them ($6k covered).

Ashley King asked??? Suzie responded by saying 40 people would be a good point to be at next year. Then went on to mention this is one of those programs that is populated by word of mouth, and parents that don’t know about it are busy.
Pete asked if there was any response from parents as to why they would not use the program? Other programs they prefer? Suzie said no one has mentioned this to her (other programs), finding affordable care is not easy in San Francisco, some parents don’t feel safe leaving their child with others. She then mentioned a student who is using the service and really likes what Care Advantage has to offer in terms of flexibility.

Greg asked how many students have signed up to be sitters? Suzie’s response: So far, Family Services has not seen any students sign up, and will talk to sitter city and ask if that is being accounted for on dashboards. Greg mentioned he knows students who babysit for faculty and arrange for it verbally (not through the service). Suzie asked, “What do you think a good target would be? How many students do you think would be interested?” Greg said a good amount of first and second year students would be interested.

Michael Le said visibility is the best thing. He recognized it is hard at this campus, but suggested setting up a table. Suzie asked where he would do this? Michael said Millberry Union, or once second floor cafeteria opens again. Ashley suggested going to orientations.

Jennifer R. asked if the committee has any other questions to forward them to her and she will send them to Suzie.

**Fitness and Recreation**

Steve Siskin presented for Fitness and Recreation. Kirk McLaughlin and Ben O’Banion accompanied Steve. How does Fitness and Recreation serve both Mission Bay and Parnassus students?

- 2 full service campus fitness and rec centers
- Outdoor programs – off campus activities
- Recreational sports – multi site

Fitness and Rec’s goal is to produce a robust program for 3,000 students. They understand students are short on money, life is stressful and it’s not easy to meet other students. The Rec Pass is $69 annually, and is promoted to students because it is less expensive in the long run. Fitness and Rec tries to make everything easy and affordable, and offer Rec Pass holders to bring family and friends for a discounted rate.

Custom events and services Fitness and Rec offers:

- Wilderness orientation trips
- New student teambuilding programs
- UCSF Tahoe cabin rentals
- Custom sports events (ex: dental school wants to do dodgeball tourney, Fitness and Rec will organize and work around schedules) and outdoor trips

Asking for $4k annual increase for Mission Bay access fee – rationale: Millberry increases by 4% every 2 years, and Mission Bay has remained the same at $80k. Rising expenses at Mission Bay is causing this
request. The largest cost at Mission Bay is facilities services, and new costs are being added such as the police department. Fitness and Rec has been able to negotiate some costs down with facilities.

If SSF cut funds for Fitness and Rec, they would have to reevaluate the access fee because it needs to continue to rise as other costs rise.

Does Fitness and Rec anticipate more usage with new Mission Bay hospital? Yes, Fitness and Rec anticipates this. 1k new members joined in January – many new members from UC Hall [Mission Hall] and the hospital.

Flora asked what the peak times are for the gym? Steve said between 5 and 7 are busy hours. Flora the asked if there are there more people from the neighborhood using the center? Steve said when they first opened they relied on the general public to run it. They initially thought with UCSF growing at Mission Bay, the center would start to eliminate public memberships, but is something they will consider when the time comes.

Maxine – Facility fees increase every other year at Parnassus by 4%. If it were to go up annually, how much catch-up do you need? Steve said each center is funded so differently. Millberry Union was originally funded by dental students. Fee is built into tuition. Maxine – When will we know when there is parody? Steve said, “It’s apples and oranges”. Then went on to mention around 45 years ago, referendum put out to include facility fee in the Comprehensive Capital Plan.

Cameron- Do you know if the community is using rec centers more? Steve’s response – Overall? Yes, especially at Mission Bay. Cameron - How often are fees increased? Steve’s response – Every other year.

Nima suggested advertising UCSF’s programs and gym equipment available to try and drive more membership.

Jennifer R. asked the committee to send her any additional questions they have and she would forward them to Fitness and Rec.

Cameron motioned to approve the prior meeting minutes, and the committee approved.

Jennifer R. then asked the committee to review the bylaws and said the Committee would go through them section by section.

Article II, section1: 2nd bullet point: Flora suggested different wording.

Nima – Specific quota taking students from graduate and professional sides? Jennifer R. said in the past it was difficult to get the numbers in the previous bylaws.

Maxine – Doesn’t see a necessity for a faculty chair. Jennifer R. and Maxine agreed the Committee needs a faculty member present, but does not need to be a chair.

Henock suggested to define conflict of interest.
In regards to making meetings public... Ashley said she doesn’t mind students coming in. Jennifer R. reminded the students they can have all closed meetings, she is just giving them the opportunity. Henock agreed and said it could be helpful to the Committee, and feels the option to have open meetings is good to have.

Jennifer R. asked the committee if they would like to go over in time, or take time away from the deliberations meeting to review the rest of the bylaws. Michael Le, a returning Committee member, gave justification relating to the units not requesting much extra. Jennifer asked the committee to review the rest of the bylaws and come prepared to the next meeting.

Meeting adjourned at 7:32 pm.