Call to Order (time): Jason called meeting to order at 6:15pm

Welcome:
The presentations today include Family Services, Student Services at Mission Bay, and LGBT.

Family Services:
Suzie Kirrane presented overview and mission of Family Services. SSF funds 2 main services - the Childcare center (scholarship awards) and the Resource & Referral program. Historically, SSF funded $10,469 with $7500 for matching scholarship program and $2969 for Resource & Referral. Accomplishments include new survey to capture student demographics on childcare, new/updated website.

For 2012-13, the budget was off by $2500 due to an issue where recurring funds was labeled as temporary funds. This difference in funding was offset by Office of Student Life. (In a follow up discussion outside of the SSFAC meeting, the Budget Office clarified that in 2009-10 fiscal year, Family Services requested $2500 in recurring funds in addition to $7969 which was approved for a total of $10,469 in recurring funds. However, in 2010-11, the SSFAC adjusted the $2500 from recurring to temporary funds. Therefore, in 2011-12 and 2012-13, the approved recurring budget was $7969, however Family Services was under the impression that the recurring budget was at the 2009-10 level of $10,469).

Proposal is to replace the scholarship program with SitterCity Selectplus membership, which is an online forum for high quality background checked caregivers (babysitters, nannies, senior care, pet care, etc). There will be a dedicated portal and account manager for UCSF. This service is currently available to eligible staff members under the UC plan.

Funding Request-
$6,000 Selectplus contract fees
$1,500 Supplies/admin for Selectplus coordination
$2,969 Resource & Referral program
$10,469 Total

Questions-
What is the cost ratio? Susan responded that Individual membership cost is $149 so for about 250 students with families, cost would be over $37,000 compared to $6,000 contract fee.

Is there a way to track student usage of the service? Yes.

Is it possible to add onto the contract for the UCOP program for staff? Suzie will look into this.
What does the $1500 for supplies/admin coordination involved? Updating and maintaining Family Services’ website to promote program, marketing materials, and development/update of eNewsletter.

Are there efforts to collaborate with graduate scholarship program? Not currently but Suzie to follow up.

What is the staff usage on the UC program? There are 404 out of 8000 eligible staff that use it and 70% of users have found someone through the service.

Student Services at Mission Bay:

Pam Belluomini, Director, presented overview of the mission, goals, and objectives. Elise Raher presented events that were held at Mission Bay, which range from small workshops to large events. Examples include Bagel Tuesdays, Connecting Students to Resources Student Resource Fair, Valentine’s Day card making, and How to Choose a Thesis Lab. There was a focus on promoting work/life balance over the last year. Also, SSMB manages the Student Resource Center and created the student lounge which 6000 students utilized in Jan-Dec 2012. Accomplishments include new website launched in Jan 2012, Inside Line which is a 24/7 info line, and student worker was hired using workstudy (see handout for full list), SSMB also utilized the Citrix system in Oct 2011 to track student usage for attendance via cardreaders.

Proposal is $54,680 for salary & benefits for 0.50 FTE of a position on a recurring basis. See handout on revenue generating and cost savings info.

Questions-

How is program funded/how many FTE support? There has always been 2 full FTE’s funded by SSF and SAA but would like to increase to 2.1 FTE (Elise’s position increased from 0.5 FTE to 0.6 FTE).

Is there a way to not spend SSF funding on salary/benefits but on other non-salary/benefit cost? Pam responded that yes, SSF funding can be earmarked for other non-salary expenditures or for a specific cost. However, Angela pointed out that the only other funding source is SAA so redirecting SSF salary budget to non-salary means SAA will need to then find another source to meet rising costs associated with salary and benefits.

LGBT:

Paul Day from Diversity presented on behalf of director which is currently vacant. Most of work in 2012-13 was done by students with Paul’s assistance.

The budget proposal is for $10,000, the bulk of which is used for the LGBT health forum. Attendance in 2012-13 was about 80% of those attendees who RSVP. There is a $5 per attendee fee to help offset costs. Eric provided some history on LGBT proposals where in the past, the request included ~$30,000 in salary and benefits for the director position, however, since it’s been vacant for about a year, $10,000 of the total request was redirected towards the LGBT health forum and mentorship dinner events per LGBT student requests.

Questions-

Has LGBT reached out to schools for support as mentioned in prior year’s proposal? No, this was due to the director leaving the position.

Jason brought up concerns about disorganized management, given the vacant director position. Who will be overseeing budget? Paul confirmed that position will be filled by June.

Voting:

Question came up about by laws on needing students to not have 2 absences in order to vote. Jason moved or thinks it will be suspended; the resolution is TBD.
Next meeting:
There will be a budget presentation on Wed, 4/24 that has the budget analysis updated to show scenario of budget if all proposals were approved along with future years’ projections based off this budget scenario. This just to see what outer years would look like if 2013-14 proposals were all approved.

Discussion on prioritizing approvals based on merit of program and process for approving funding. Josh brought up that SSFAC principles should be established to help guide the approval process and to assist future SSFACs.

Adjournment: Meeting adjourned at 8:03m.