Call to Order: Kyriacos called the meeting to order at 5:40 pm.

Joe Castro explained that when the Mission Bay campus was planned they didn’t anticipate as many students as there are now and the number will continue to grow. Therefore there isn’t very much student space at the Mission Bay campus. When planning for the MB Student Resource Center they looked for free space. There is an option to open up a space at Genentech Hall for all students that is currently being used by some students. This negotiation will take some time. Due to the student demand for the resource he didn’t want to hold up the MB SRC’s start-up awaiting the outcome of the negotiation. He hopes the committee agrees that the MB SRC is a good idea and supports them. He would like to pull the request for rent money from the proposal because he understands the committee’s concern for funding rent with student services fees.

Mark asked if there will be more student space in the new children’s hospital. Joe stated that the Long Range Development Plan (LRDP) Committee will be making some recommendations soon that will plan for more student space at Mission Bay, including in the new children’s hospital. Joe also stated that the chancellor recognizes the lack of student space and is very supportive of students having more space at Mission Bay.

Joe left a copy of a PowerPoint presentation with the committee that outlines how Student Academic Affairs has absorbed budget cuts over the past 4 years while minimizing the impact to student services. He stated that if cuts continue this won’t be financially sustainable over the long term.

Karen gave an overview of the issue of reclassification and equity increase funding for 100% SSF funded staff. Basically, the units with staff who are 100% SSF funded have no other source of revenue to fund these types of increases. It is practice for the committee to not discuss HR specific issues as part of their purview. She stated that last year the issue was discussed and the committee approved funding for the immediate need. This year the goal is to devise a longer term solution to the issue. Mark had suggested a method of setting aside a certain percentage of the permanent budget each year for this purpose and whatever isn’t used would be banked for subsequent years. An amount of 2% of payroll costs was proposed to set aside for this purpose because it provided a pot to start with yet minimized tying up too much of the permanent funds available to allocate for new requests. The amount of $40,777 was included on the revised fund analysis and will be voted on at the final meeting.

Karen reviewed the fund analysis with updated actual costs. The biggest change was an increase of benefit costs of about $40,000 from the initial estimate in the fall.

The Committee began discussion of funding requests. The Committee recognizes the limited funding available in the permanent budget due to benefit cost increases over the next few years and that any new staff added will increase those costs even more. Key topics of discussion included:

ASUCSF
They requested $15,000 in permanent funding. The Committee felt that they could collaborate more with GSA to jointly fund events that are attended by graduate students. GSA has a sizable reserve. Maybe fund the $15,000 temporarily to allow them some time realign their spending and collaborate more with GSA.
**Fitness & Recreation**
Request is to make the $10,850 permanent that was allocated temporarily last year for wellness programs. These are wellness programs that students would otherwise not have access to because the workers compensation money only covers UCSF staff. In addition, they requested $2,000 for one-time camping equipment purchase. The committee is greatly supportive of the wellness programming but feels there is limited permanent funding available this year. Tracey suggested the wellness programming focused on diet could utilize SHS’s dietician and save money by collaborating. She also reiterated that without any student funding the programming would not be available at all for students. The committee may fund all requests out of temporary funding again.

**Student Activity Center**
Request is for $15,000 temporarily for new program pilot costs. Mijiza Sanchez was going to be joining their staff so the funding request was initially for start-up costs for new programming she would spearhead. Now she will be working with the new Vice Chancellor of Diversity & Outreach. SAC would still like to pilot the programs and see how it goes. They would partner as much as possible with Diversity and Outreach. It was recognized that Diversity and Outreach may come to the committee for funding next year.

**LGBT Resource Center**
The request is for a renewal of temporary funding or to make permanent $30,100 for partial salary and program support. Shane is now under the new VC Diversity and Outreach. At this time we don’t know what their budget will be for the upcoming fiscal year. The committee wonders will she have other funding available in the new budget and/or will the VC Diversity & Outreach come to the committee next year requesting funding for various programs including Shane. The general consensus was to fund Shane for another year temporarily then see what is requested next year. The Committee is very supportive of the work she does on behalf of students.

**Mission Bay Student Resource Center**
Request was initially for $53,880 in permanent funding which includes partial salary for and SAO, student worker and rent. Earlier in the meeting Joe removed rent from the request for funding so now the proposal is $39,600. The committee is considering funding this on a temporary basis because it’s new and there is such limited permanent funding available for allocation.

**Student Health Services**
Request is for $66,650 in permanent salary for an 80% dietician. Benefit costs are estimated to be $26,660 for a total request of $93,310. Last year the committee funded $13,000 temporarily for the dietician plus benefits. She was stated to work 70% time last year. While the committee supports the dietician and the service she provides to students there is limited permanent funding available for allocation this year. Therefore the committee has a few questions they would like to ask SHS that will hopefully better inform the decision they make. The questions are:
1. Do you have some salary savings from the retirement of Happy Reynolds that could be applied to the dietician?
2. Last year the committee funded $13,500 temporarily. Where did the remainder of the dietician’s contract 70% salary come from and is it available to fund again or permanently?
3. What if the committee could only fund the $13,500 again this year temporarily? How would you change programming or find other funding alternatives?
4. Is the money that has carried over for several years for the drug and alcohol consultant really the best use of funds when considering your lack of space for them to use and the limited number of students is serves?
5. Based on the questions above would you have an revised funding request for the committee to consider?
Karen will pose these questions to Adele and Henry and report their response back to the committee at the next meeting.

**Synapse**
The committee is very supportive of Synapse and the outlet it provides to students who provide content as well as the information and entertainment it provides to those who read the print and web versions.
The committee is considering all options for putting funds where they are most needed and for finding ways to cover escalating costs including cutting budgets. Since it seems like there is potential for reduced printing costs and increased advertising revenue. They would like to know how Synapse would cover a 10% temporary budget reduction next fiscal year if they decided to recommend that to the Chancellor. Karen will pose the question to Synapse and report back to the committee at the next meeting.

At the next meeting the committee will discuss the e-mail response from UCSF Family Services about child care about the scholarships.

**Voting:** None at this meeting

**Adjournment:** The meeting was adjourned at 7:40 PM.