University of California San Francisco
CHANCELLOR’S REGISTRATION FEE ADVISORY COMMITTEE
Meeting Minutes
February 5, 2009

Members Present: John Fecondo (co-chair), Julie Hunkapiller, Kyriacos Koupparis, Alana Lerner, Jenny Cohen, Nick Brandehoff, Elliot Gorelick, Lisa Watson
Faculty Present: Mark Rollins (co-chair)
Ex-Officio Members Present: Stella Hsu, Eric Koenig, Joseph Castro
Staff Present: Karen Hamblett and Michael Villanueva
Absent: Son Huynh, Stephanie Phan, Alfredo Mireles, Eric Burgon

Call to Order: Co-Chair John Fecondo called the meeting to order at 5:45 pm.

Welcome and Introductions: John briefly reviewed the agenda and had everyone give quick introductions.

Fund Analysis Report and Presentation: Michael Villanueva used a PowerPoint presentation to describe the various components of the fund analysis report. Some key discussion items were:

1. Why was the 2009-2019 enrollment estimate only 2500 when it will most likely be more? – Michael said this was a conservative estimate and that he will revisit the number.
2. Upcoming UCRP employer (and employee) contribution increases. For this coming FY 09-10 we are planning to have an increased cost in the employer contribution beginning April 15, 2010 (approximately $15,200) based on current payroll levels.
3. John asked about if there was a way to avoid paying the STIP expense every year. Michael responded the only way would be to have a significant carry-forward sufficient to offset the cost of all the expenditures that hit the fund before there are enough student fees booked to the fund to cover the costs

Review of the proposals: John suggested using the order on the Budget Request Summary and have a brief discussion about each to determine who the committee would like to have come to present.

Before beginning Lisa asked if after the units presented did we just vote yea or nay? John explained that it was really to ask for clarification about why they were requesting more or how they are currently using the funds they have been allocated.

Arts & Events: Jenny and Lisa preformed the initial review. Jenny mentioned that she was glad to see the increase in number of programs being offered at Mission Bay. She expressed concerns with the amount of money potentially being spent on Cole Hall Cinema with declining attendance. Question as to what is the program decision making criteria. Eric mentioned that last year they had requested permanently allocated funds for increasing programs at Mission Bay (MB) and are trying to determine what students at MB want that is different than at Parnassus. The group would probably want to have more clarification as to how they are accomplishing this since it was a question last year. Mark noted that in addition to the questions posed above that the committee would want more information about the attendance for the events listed under the Student Wellness category as well as how they are going to go about understanding student needs plan listed under #2 of the Planning Efforts. Committee would like to have Arts and Events present on February 24th.

ASUCSF: Business as usual for them and no increased funding request so the committee will not ask them to present this year.

Office of Career & Professional Development (OCPD): Eric stated they would be asking for additional funding and that their proposal would most likely be ready on Monday, February 9th. Committee would like to have OCPD present on February 24th.
Child and Elder Care Services: Julie and Kyriacos reviewed this proposal. Kyriacos commented that it seemed like they were doing a good job at striving to expand availability and affordability for students. Stella will forward the Customer Service results to Karen when they have them for distribution to the committee. The committee will not ask them to present this year.

Council on Student Fees: John gave a brief overview and mentioned that service on the CSF is a great way for interested students to get involved in campus wide issues. Business as usual so the committee will not ask them to present this year.

Fitness and Recreation & Student Wellness Services: Nick and Lisa performed the review of this proposal. He brought several issues to the committee. It would be good to know what percentage of students use their services compared to staff/faculty/community. Many sports events are held at a venue far away (Crocker Amazon Park). Why not use Golden Gate Park which is much closer. More IM leagues for students only. It’s not very motivating for students to join a league where there are so many community members, etc. who consistently clobber them – how does this contribute to student wellness? This is especially the case in Mission Bay. It would be nice to have a soccer league here at UCSF since so many others go elsewhere to pay to be in a league. Having fields at MB is something the Campus Community Centers Advisory Council (CCCAC) is working on and would help the efforts of Fitness and Rec as well. The committee would like an update and report on how the pedometer program is working and measures. Everyone would like to hear ideas of how F&R is planning to promote and subsidize more long & distant trips for students (ex. climbing in Joshua Tree?). Committee would like to have Fitness and Recreation present on February 24th.

Graduate Student Association (GSA): They have no new funding requests and business is as usual. The committee will not ask them to present this year.

Student Activity Center (SAC): Jenny had questions about the amount of money being spent on food and wanted to see more outcomes in their proposal. The PLUS e-mails are very popular as is the Student Enrichment Series. John mentioned that the physical space promotes spontaneous interactions and is well used, and that SAC staff is very supportive of students’ personal and leadership development and responsive to students’ needs and requests. The committee will not ask them to present this year.

Student Health Services (SHS): Their proposal is due February 20th. The committee will ask them to present on March 17th since they are a large part of the overall budget and will most likely have some funding requests.

Academic Support Services: Eric mentioned that the new person was starting on Monday (2/9) and they are requesting more money for their salary. The committee would like to hear a brief presentation about their request and plans on March 17th.

Synapse Publication: Lisa and Nick performed the review of this proposal. Comments were that students seem pleased with the publication. John was pleased there were so many students contributing to the publication. Business as usual with no additional funding requests, so the committee will not ask them to present this year.

Next Meetings: February 24, 2009 5:30-7:30 pm (location to be determined)
  Presenters - Arts and Events, OCPD & Fitness & Rec
March 17, 2009 5:30-7:30 pm (location to be determined)
  Presenters – Student Health Services & Academic Support Services
April 2, 2009 5:30-7:30 pm (location to be determined)
  Final discussion and voting on funding requests
April 7, 2009 5:30-7:30 pm (location to be determined)
  ONLY if needed

Adjournment: The meeting was adjourned at 7:35 PM.